



# GUIDED CORNELL NOTES

Name:

Date:

Title: If the title does not give the purpose for reading, be sure to write the focus or purpose on top. The purpose can from the questions being answered at the end, the response to the text expected, or a focus question given by the teacher.

<p><i>Topics/Subtopics</i></p> <p><i>Topics and Subtopics can be pulled directly from a text; for instance, headings and subsections of a text can be used as topics.</i></p> <p><i>Topics and Subtopics can be inferred before reading a text. For instance, if the readings are dealing with different perspectives the notes can divided into Pros and Cons before reading.</i></p> <p><i>Topics and Subtopics might need to be inferred after reading a text and taking notes. Look for similarities in information and ideas in the key points and group the reading into topics.</i></p> <p><i>For example: Parts of the earth's crust and Parts of the earth's core.</i></p>	<p><b>Notes about key points</b></p> <ul style="list-style-type: none"> <li>• Notes should be short and focused on the purpose of the text.</li> <li>• Notes do not need to be in complete sentences, but need to express relevant information connected to the purpose.</li> <li>• Some notes can be direct details from the text that connect to the purpose while other notes may need to be paraphrased in your own words.</li> <li>• If you do not understand the information you wrote down as notes, it will not be a useful piece of information for you to use later. Try to re-read, use context clues, or identify the main idea of a section to help you clarify the notes you take.</li> </ul>
<p><b>Brief Summary and Citation</b></p>	
<p><i>After taking notes, think about a summary of the entire text. Reread the notes and summarize in 1-2 sentences with the purpose of the reading in mind.</i></p> <p><i>If there is a citation/quote that you can write after summarizing that would be helpful to use in a response or gives the main idea of the text, write it down.</i></p>	