

Express Ideas Visitation Tool

Why and When To Use

WHY As educators we are often working on islands, isolated in our classrooms. We rarely have time to learn from each other. Visitations are one way for teachers to witness each other's work, give and receive feedback, get new ideas, and support each other. Visitations are most impactful when they happen often, are focused, and free from judgment. They can be helpful for both the visitor and the teacher being visited.

WHEN This tool could be used during any classroom visit focused on the *Express Ideas* competency, whether conducted by administrators, coaches, teachers, or even students. For example, a grade-level team that is focused on the *Express Ideas* competency could do short visits to each other's classrooms to provide an extra set of eyes focused on the competency skills in the classroom. This simple visitation tool can be used to capture notes during those visits.

What To Do

1. Make a copy of this document.
2. Review the competency skills and indicators. Keep them handy to reference as needed. Full progressions are linked in the tool.
3. As you observe in your classroom visit, take notes on where you see students practicing and/or struggling with the skills. Jot down any questions you might ask the teacher or students.
4. Add any resources or ideas to share to the final column.
5. Meet with the teacher to share your noticings, ideas, etc.

Express Ideas Visitation Tool

Date:	Teacher:		Visitor:	
SKILLS see full progression >>	Strengths <i>Where did we see students practicing the skill?</i>	Struggles <i>Where did we see students struggle with these skills?</i>	Questions <i>What questions do you have for students or the teacher?</i>	Tips/Resources <i>What tips or resources could you share?</i>
Define audience, purpose, and format	[Insert text]			
Select and develop my message				
Develop my craft				

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Finalize and share my product or performance				
OTHER NOTES				